

TRADE WASTE APPLICATION FORM

FOOD BUSINESS

VERSION 2015_B

IMPORTANT INFORMATION

PLEASE COMPLETE IN ENGLISH.

This application is for food businesses only. For all other businesses, please visit our website for the standard application form. All businesses that discharge trade waste into the sewerage system are required to have a Trade Waste Agreement with Yarra Valley Water.

Please note that fees and charges apply. For more information or to view applicable fees and charges, please visit yvw.com.au/tradewaste

Q1: Select type of business (tick box)

- | | |
|--|---|
| <input type="checkbox"/> Bakery | <input type="checkbox"/> Delicatessen |
| <input type="checkbox"/> Butcher | <input type="checkbox"/> Ice cream shop |
| <input type="checkbox"/> Cafe | <input type="checkbox"/> Restaurant |
| <input type="checkbox"/> Canteen | <input type="checkbox"/> Takeaway shop |
| <input type="checkbox"/> Catering business | <input type="checkbox"/> Other (please specify) |
| <input type="checkbox"/> Coffee shop | |

Contact us if you are unsure this is the correct Trade Waste Application form for your business
03 9872 1240

Q2: The reason for making this application (tick box)

- I am establishing a new business which will produce trade waste.
Proposed date to commence trading and discharge: / /
- I am taking over an existing business which will produce trade waste.
Proposed date of change over: / /
- I have an existing business producing trade waste and do not have a Trade Waste Agreement with Yarra Valley Water.

Q3: Business details

Business trading name

ABN

Company Name

ACN

Address of registered office

Q4: Business address where trade waste will be discharged

Shop/street number and name

Suburb

Post Code

OFFICE USE ONLY

Application received on

Source

Customer notified on

Trade Waste Application number



Q4a: Contact details of Business Owner(s)

Primary Contact

Mr Mrs Miss Ms

First name

Surname

Position

Phone

Mobile

Email

Address for trade waste correspondence:

Address

Suburb

State Post Code

Q4b: Contact details of person responsible for the trade waste management of the business (e.g. manager, occupier, operator)

Tick if same person(s) as Business Owner

Mr Mrs Miss Ms

First name

Surname

Position

Phone

Mobile

Email

Q5: Business trading hours

TRADING HOURS	
<i>example:</i> Bain marie	9 am - 3 pm
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	
Special/Other	

Q6: If applicable, what is the maximum seating capacity of the business approved by Council?

Maximum seating

Q7: Do you have a Food, Oil and Grease Interceptor (Grease Trap) on the business property?

Yes. What size is the Grease Interceptor? Litres

You must provide proof of installation, as per below.

No. The installation of a Grease Interceptor will be part of the requirements for the Trade Waste Agreement. For new developments, please attach a site plan.

NOTE: If you do not have a grease trap installed on site, you may be charged an Asset Protection Fee.

You must provide one of the following when submitting this application:

- Certificate of Compliance from a plumber
- Most recent pump-out-docket

Q8: List the number of kitchen fixtures/appliances at your business that are connected to the sewer

FIXTURES/APPLIANCES IN KITCHEN AREAS	ALLOWANCE PER FIXTURE (LITRES)	NUMBER OF FIXTURES
<i>example:</i> Bain marie	50	6
Bain marie	50	
Cleaner's sink	50	
Commercial dishwasher	200	
Domestic dishwasher	100	
Double sink	300	
Duck cooker	500	
Floor waste (food preparation area)	200 (per floor waste)	
Garbage/bin wash (max 20 m ² unroofed)	200	
Glass washers	100	
Hand basin (hands free only), kitchen only	50	
Pot sink (deep bowl)	150	
Single sink	150	
Steam 'Combi' oven	600	
Tunnel dishwasher	1000	
Wok table (waterless) without continuous water flow	100 (per burner)	
Wok table with continuous water flow	200 (per burner)	
Others:		

Declaration

This application must be signed by a person who has the authority to make the statements set out above and give the following declarations:

- ✓ I declare to Yarra Valley Water that I have the authority to make the statements set out above and give the undertakings set out below on behalf of the Occupier.
- ✓ If Yarra Valley Water accepts the Occupier's offer contained in this application, the Occupier will:
 1. Comply with all the requirements of any Trade Waste Agreement or consent, including the payment of all fees and charges.
 2. Ensure that all plumbing and drainage work on the site and all connected fittings and appliances comply with all the requirements of Australian Standards, the relevant plumbing codes and any trade waste requirements imposed by Yarra Valley Water.

Signed by or on behalf of the Occupier

Date

Print full name

Position

REMEMBER: In order for your application to be processed, you will need the following:

- ✓ Proof of grease trap (see page 2)
- ✓ Signed application
- ✓ Site plan (new developments) that displays grease trap location.

Need help?

If you require assistance completing this application form, please contact the Trade Waste Team on **03 9872 1240** or email **twapplications@yvw.com.au**

Please submit this form to:

By Post

Yarra Valley Water
Attn: Trade Waste Team
Private Bag 1
Mitcham VIC 3132

By Email

twapplications@yvw.com.au

By Fax

03 9872 1264

Language Assistance

العربية	1300 914 361
廣東話	1300 921 362
Ελληνικά	1300 931 364
普通话	1300 927 363

For all other language assistance, please call **13 1450**.

IMPORTANT NOTE

Approval for a plumbing connection requires a separate application which can be made at Yarra Valley Water's EasyAccess stores. For store locations, please visit yvw.com.au/easyaccess

Privacy Statement

In carrying out our statutory functions of planning for, providing, managing and operating sewerage systems, we may share information with our officers and contractors, with Melbourne Water, other bodies exercising powers under the Water Industry Act 1994, the Water Act 1989, the Environment Protection Act 1970, the Local Government Act 1989 and other government agencies. We will ask your permission before sharing information which may identify you or your business with any person other than those mentioned above.

For a copy of Yarra Valley Water's privacy policy which describes in more detail how personal information may be used, or details on how to access your personal information, please visit yvw.com.au/privacy or contact **1300 304 688**.

